

# Attaching a File

*Easily associate a file with a text figure*

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While you can drag any file into Curio directly to the idea space and create a file asset figure, you can also associate a file with a text figure as a *file attachment*.



An ordinary text figure with an attachment copied from the project's Library.

## *Adding an Attachment*

1. Right-click on a text figure and choose Attach File then choose a file from anywhere on your hard disk. This file can be copied or moved into the project as an embedded asset or referenced as an alias.
2. Or, copy an existing asset figure or asset within your project and choose Paste As > Attachment For Selected Text Figure. Here the attachment will simply reference the same underlying asset.

The resulting attachment will be displayed as a preview image, if the file is an image, else a thumbnail icon for all other file types.

The size of the image or icon is controlled using the Icon Size slider in the shape inspector.

As with preview captions, the attachment is an actual component of the text figure, not a trick using a grouped figure.

This feature is particularly useful in mind maps where an attachment can be associated with an existing node in the mind map instead of added as a separate child node.



## **Removing an Attachment**

To remove the attachment, right-click and choose Remove Attachment.